



MINUTES

CALL TO ORDER

Chairman Jeff Copeland called the meeting to order at 2:31 p.m.

Present

Chairman Jeff Copeland

Mayor Pro Tem Cole Humphreys

Council Member Kurt Johnson

Council Member Mike Del Bosque in attendance.

STAFF PRESENTATIONS

1. Depository RFP Update

Director of Audit Services Thao Vo presented to the committee an update on the Depository RFP noting Chapter 105, Texas Local Government Code; Public Funds Collateral Act, Chapter 2257 of the Government Code and City Financial Management Policy Responsible Banking. Chairman Copeland thanked staff for the recap and asked that the committee be notified if doing business with a local branch becomes a handicap for the city.

2. Tangle Ridge Golf Course Benchmark Review

Parks, Arts and Recreation Director Duane Strawn presented to the committee a review of the Tangle Ridge Golf Course Benchmark noting monthly meetings, facility inspection, player survey and utilization rate. Chairman Copeland thanked staff for the update. Council Member Johnson inquired how the comp rounds are being computed. Mr. Strawn said the numbers presented are for total rounds played on the course. Chairman Copeland said he is proud of the city's benchmark process of this golf course and that it is manageable and measurable.

3. Parks Enterprise Funds Review

Parks, Arts and Recreation Director Duane Strawn presented to the committee a review of the Parks Enterprise Funds for Uptown Theater and Grand Prairie Memorial Gardens.

Council Member Johnson inquired on the revenue received from Grand Prairie Arts Council for the use of the Uptown Theater. Mr. Strawn replied that the city does not receive any revenue with the partnership with Grand Prairie Arts Council other than one dollar per ticket sold per show. Council Member Johnson noted his disappointment and mentioned the city is allowing a nonprofit organization to use a city facility as needed without receiving any revenue.

Council Member Johnson said he would like to know many other entities have rented the Uptown Theater, how much they paid, trend of attendance, types of shows promoted, and other revenues received. Mayor Pro Tem Humphreys noted the entire Council is in full of supports of the arts. Deputy City Manager Cheryl De Leon mentioned staff would bring this item back to the committee with potential savings. Chairman Copeland thanked staff for the presentation.

CONSENT AGENDA

Council Member Johnson requested clarification of items seven and seventeen. Deputy City Manager Cheryl De Leon mentioned item eleven would be tabled at this time. Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve items four through ten, pull item eleven and approve items twelve through nineteen. The motion carried unanimously.

4. Minutes of the March 7, 2023, Finance and Government Committee Meeting

Approved On Consent

5. Ordinance adopting the Housing Administration (Fund 3001) and Housing Choice Voucher (Fund 3002) operating budgets for calendar year 2023 and Fiscal year 2022-2023. Additionally, allocating, approving, and authorizing the expenditure of \$27,340.00 for the purchase of (1) one new vehicle from Caldwell Country Chevrolet

Approved On Consent

6. Annual Contract for Microsoft Office 365 Government Cloud subscription service from SHI Government Solutions, Inc. in the amount not-to-exceed \$277,211.64

Approved On Consent

7. Change Order #2 in the amount of \$100,000.00 annually for additional staffing needs (general labor) with Ad-A-Staff, Inc. for a total cost of \$1,445,000.00

Approved on Consent

8. Reject all Bids for RFB 23010 for Landscape Maintenance (Wellsites)

Approved On Consent

9. Annual Contract for mowing and grounds maintenance at 19 water and wastewater sites from Terry Rutland (up to \$51,260 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$256,300, if all extensions are exercised

Approved on Consent

10. Annual contract for law enforcement speed detection equipment from Applied Concepts, Inc. dba Stalker Radar, through a national interlocal agreement with H-GAC at an estimated annual cost of up to \$130,000 for one year, with the option to renew for one additional one-year period totaling up to \$260,000 if all extensions are exercised

Approved on Consent

11. Annual Contract for recycling services for city facilities from Balcones up to (\$44,220.00) annually. The contract will be for one year with the option to renew for four and additional one-year periods totaling \$221,100.00 if all extensions are exercised

Tabled

12. Reject all Bids from RFB #23086 for Street Sweeping Service

Approved on Consent

13. Engineering Services for Groundwater Sampling, Analysis, and Reporting from Weaver Consultants Group, permit #996-C for two years for a cost not to exceed \$89,620, which is \$70,120 + \$19,500 contingency, if re-sampling is required

Approved on Consent

14. Annual Contract for FleetFocus FA and FuelFocus Software Maintenance Support from AssetWorks, LLC (up to \$75,000.00) annually. This contract will be for one year with the option to renew for one additional one-year period totaling \$150,000.00 if all extensions are exercised

Approved on Consent

15. Contract amendment with Halff Associates, Inc for additional engineering and geotechnical services to support a design change for the Tarrant Road at Arbor Creek project in the amount of \$279,644 with a 5% contingency of \$13,982 for a total amendment amount of \$293,626

Approved on Consent

16. Purchase of permanent Right-of-Way designated as Parcel No 19 from Davis Rd Development, LLC and Parcel 20 from Davis Grand Prairie, LP, located near the intersection of Davis Drive and Heritage Towne Blvd required for re-alignment and widening of Davis Drive for \$375,000 plus title insurance expenses and closing costs, not-to-exceed \$382,000.00

Approved on Consent

17. Annual contract with sole provider Hadronex, Inc. DBA SmartCover Systems, Inc., in the amount of \$64,379 for the annual maintenance, licenses, warranty, monitoring, and support services for their SmartLevel and SmartRain systems for one year with the option to renew for four additional one-year periods totaling \$321,895, if all extensions are exercised

Approved on Consent

18. Professional Engineering Services Contract with Halff Associates, Inc for the Beltline Floodplain Reclamation Master Plan Update project in the amount of \$329,508.00

Approved on Consent

19. Purchase golf course maintenance equipment for Prairie Lakes Golf Course and Tangle Ridge Golf Club from Turf and Soil Management, LLC, in the amount of \$230,650.00 and from Professional Turf Products, L.P. in the amount of \$100,803.08 through a national inter-local agreement with BuyBoard, for a total of \$331,453.08

Approved on Consent

ITEMS FOR INDIVIDUAL CONSIDERATION

20. Ordinance of the City of Grand Prairie, Texas, Amending Section 24-1.1 of the Grand Prairie Code of Ordinances to Increase the Homestead Exemption of All Owner-Occupied Residences to the Greater of Fifteen (15) Percent of the Appraised Value or Five Thousand Dollars (\$5,000); Containing a Savings Clause and a Severability Clause; Repealing All Conflicting Ordinances; and Providing an Effective Date

Audit Services Director Thao Vo informed the committee the ordinance was originally adopted in 2007 at 1% or \$5,000. It was increased in 2017 to 1% or \$10,000, prior to the state ruling the increased minimum was not allowed. In 2019, the exemption was increased to 7.5%; in 2020, the exemption was increased to 10%; and in 2022, the exemption was increased to 12.5%. The maximum allowable exemption is 20%.

Chairman Copeland inquired when this item would be brought forth to Council for consideration. Mr. Vo mentioned it would be presented to Council on April 18, 2023. City Manager Steve Dye mentioned this this the third increase.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

21. Resolution authorizing the City Manager to Enter into an Advance Funding Agreement (AFA) with the State of Texas through the Texas Department of Transportation (TxDOT) for the Duncan Perry over Johnson Creek Bridge Replacement in the Estimated Amount of \$5,662,507 for a Total Estimated Project Cost to the City of \$5,856,211.00

Director of Engineering Services Noreen Housewright informed the committee the bridge replacement project has expanded in scope to include realignment of the roadway and bridge, the relocation of water and wastewater lines, and the raising of the bridge elevation above the 100-year threshold. Continuation of the project with the expanded scope requires approval of an Advance Funding Agreement with TxDOT in which the City would agree to fund the estimated cost of \$5,662,507.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

22. Resolution authorizing the City Manager to enter into an Advance Funding Agreement (AFA) with the State of Texas, Through the Texas Department of Transportation (TxDOT), in which the City Agrees to Construct a Roundabout at the Intersection of SH180/E Main Street and E Jefferson Street for an Estimated Project Amount of \$3,962,813.39 which will be Reimbursed Through State and Federal Funds

Director of Transportation and Mobility Walter Shumac informed the committee that by executing this agreement the City of Grand Prairie will enter into a partnership with TxDOT for the design and construction of a large roundabout on the east side of the City. This will provide a better connection for all approaches to this interchange, and will allow much needed redirection of through traffic, mainly commercial vehicles, from Main Street to Jefferson Street in order to bypass the downtown area. This is a Congestion Mitigation and Air Quality (CMAQ) Improvement Program On-System Project.

Mr. Shumac responded to Mayor Pro Tem Humphreys inquiry on the TxDOT reimbursement and gave a brief history on the roundabout project.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

23. Annual Contract for Drainage Ditch Maintenance from Wesson Construction (up to \$942,800.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$4,714,000.00 if all extensions are exercised

Director of Transportation and Mobility Walter Shumac informed the committee that this contract will be utilized for drainage ditch maintenance services. These services include but not limited to excavation, shaping, storm drainpipe installation, end treatments, structural work, rip rap, and the removal and replacement of concrete ditches.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

24. Annual Contract for Tree & Brush Services from Smith Lawn & Tree (up to \$150,000 annually). This agreement will be for one year with the option to renew for four additional one-year periods totaling \$750,000 if all extensions are exercised. Award a secondary to Shawnee Mission Tree Services, dba Arbor Masters (up to \$150,000 annually) to be used only if the primary is unable to fulfill the City's needs

Director of Transportation and Mobility Walter Shumac informed the committee that this agreement will be used to prune trees and bushes, removes trees and bushes and grind stumps as needed throughout the city. This agreement will be primarily used by Streets but other departments, including Water and Parks may use it as well. It will also be used as a backup for storm damage cleanup.

Chairman Copeland said he likes that this gives an opportunity to a small company to do business with the City of Grand Prairie and is funds used as needed.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

25. Professional Engineering Services contract with Lockwood, Andrews and Newman, Inc. for the feasibility study for the Parallel Water Supply Line from Terminal Storage to Camp Wisdom Flow Control Valve project in the amount of \$413,237.00

Director of Engineering Services Noreen Housewright informed the committee that the existing 60" Water Supply line along Camp Wisdom Road (the South Dallas Connection) provides most of the water supply from Dallas Water Utilities to Grand Prairie. This feasibility study provides for options to install a parallel water line that can be used as an alternate relief line and allow needed maintenance to the existing supply line. The supply line starting point is at the Terminal Storage Facility in Cedar Hill and runs to the Camp Wisdom Road Control Valve at Carrier Parkway.

This Feasibility study consists of Seven (7) Tasks as follows:

Task I- Project Start Up and project Management.

Task II- Existing 60" Pipeline Condition assessment.

Task III- Pipeline Corridor and alignment analysis.

Task IV- Site Investigation.

Task V- Hydraulic analysis.

Task VI-Technical Memorandum.

Task VII-Grant Support and Application.

This contract is scheduled to start May 2023 and anticipated completion in October 2024.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

26. Annual contract for emergency vehicle equipment and installation labor services from CAP Fleet Upfitters, LLC through a national cooperative agreement with BuyBoard, at an estimated annual cost of up to \$750,000 for one year, with the option to renew for one additional one-year period totaling up to \$1,500,000 if all extensions are exercised

Assistant Director of Police Ryan Simpson informed the committee that the Police Department is seeking to continue utilizing CAP Fleet Upfitters, LLC for emergency vehicle equipment installation labor services. The proposed agreement will cover the budgeted cost of vehicle equipment and installation services in each fiscal year, with capacity for additional vehicles, on an as-needed basis. The proposed agreement will be primarily utilized by the Police Department, but will be available for other departments to utilize, as needed.

Council Member Johnson asked if this contract had expired. Mr. Simpson responded the cooperative agreement renewed on March 31, 2023.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

27. Renewal #1 with River North LLC (Via) to continue partnership for the rideshare program offered to Grand Prairie residents for a total annual cost of \$3,572,977

Director of Transportation and Mobility Walter Shumac informed the committee that the proposed Renewal No. 1 will increase the annual contract amount to \$3,572,977. This is an increase in the amount of \$527,593. The funding source will be the FTA Section 5307 Grant

that requires a 10% local match. The City's portion of the match will be funded using remaining unused funds from year one (CARES Act Grant). No City funds will be needed for the match due to remaining unused funds. Mr. Shumac added that overall VIA has been successful program but have had a few bad drivers.

Chairman Copeland thanked staff for the presentation and for their honesty and transparency. Council Member Johnson asked if the city could inquire on county, federal and state funding for cost sharing of this program.

Mr. Shumac and Deputy City Manager Bill Hills mentioned the program is federally funded up to the fifth year. Council Member Del Bosque mentioned that it would be beneficial to inquire sooner than later obtaining federal funding for this program past the fifth year. City Manager Steve Dye said we are hoping to have the cost of this program subsidized.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

28. Annual Contract for Concrete Paving to Santos Construction up to \$13,910,710.00 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$69,553,550.00 if all extensions are exercised. Award secondary to New Star Grading (up to \$16,056,780.00 annually) to be used only if the primary is unable to fulfill the needs of the city

Director of Transportation and Mobility Walter Shumac informed the committee that the annual contract will be used for roadway rehabilitation and large concrete paving repairs necessary to maintain the City's roadway infrastructure.

Council Member Johnson inquired on the use of alternative product. Mr. Shumac mentioned he does like the alternative product, but it has a specific use.

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 3:42 p.m.



Jeff Copeland, Chairman

5-2-23

Date